

All Communications should be addressed to the Registrar, Supreme Court by designation, NOT by name
PIN CODE-110001

SUPREMECOURT

INDIA
NEW DELHI

No. F.6/2020-SCA (Recruitment Cell)
New Delhi, dated August 05, 2020

From: R.M. Dash
Branch Officer (Recruitment Cell)

To:
The Registrar General
High Court of Madhya Pradesh,
Principal Bench, Jabalpur
Jabalpur-482001

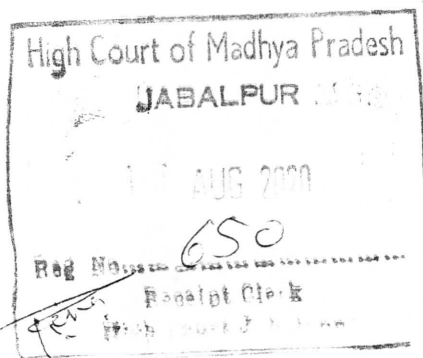
Sir/ Madam

I am directed to forward herewith an Advertisement dated 8.8.2020 for recruitment to the post of Building Supervisor in Level 8 of pay Matrix in the Registry of Supreme Court of India.

You are requested to give wide publicity to the aforesaid advertisement by bringing the contents of the advertisement to the notice of officials/officers working in you department and forward the applications of eligible and interested candidates to the Registry of Supreme Court of India at the earliest. *by due date.*

Yours faithfully,

[Signature]
Branch Officer (Recruitment Cell)



SUPREME COURT OF INDIA

No.F.6/2020-SCA(RC)
New Delhi, dated *Aug 5* 2020

ADVERTISEMENT

Applications in the prescribed format are invited from the Indian Nationals who fulfill the following qualifications and other eligibility conditions for selection for appointment to eight posts of Building Supervisor placed in Level 8 of Pay Matrix with initial Basic Pay of Rs. 47600/- plus other allowances (approximate Gross Salary with HRA – Rs. 72,578/- p.m.) as admissible under the rules.

The number of vacancies is tentative and subject to change i.e. increases or decreases due to administrative reasons.

Essential qualifications & Experience

<u>Qualification</u>	<u>Experience</u>
Degree of a recognized University AND Diploma in sanitation or Public Hygiene from a recognized Institute OR National Trade Certificate as Health Sanitary Inspector from a recognized Institute	Minimum 3 years experience in supervision of Office Building
OR	
Bachelor of Hotel Management from a recognized Institute/ University	Minimum 3 years experience in supervision of a prestigious Hotel/ Office Building

Age Requirement

The candidates should be below 30 years as on 1.8.2020. Usual relaxation in age will be admissible to candidates belonging to reserved categories as per Government Rules. Relaxation in upper age limit upto a maximum of 5 years will be considered in case of those Government Servants who are working in posts, which are in the same line/allied cadre.

General Information

Candidates who fulfill the prescribed qualifications, experience and age requirement as on 1.8.2020 should apply giving full particulars (Bio-data) as per the proforma enclosed supported by copies of all the relevant certificates and documents and a passport size photograph affixed on the application form, all the

relevant certificates and documents and a passport size photograph affixed on the application form, all duly self attested. Candidates who are already working in Government service should send their applications through proper channel. Applications not found as per prescribed Proforma or not supported by self attested documents or self attested photograph will not be entertained. Candidates who do not fulfill the prescribed qualifications and other eligibility conditions need not apply.

The candidates applying for the post of Building Supervisor should ensure that they fulfill all the eligibility conditions for the said post. If on verification at any time before or after the tests/interview, it is found that the candidate does not fulfill any of the eligibility conditions, his/her candidature for the said post shall stand cancelled without any notice or further reference.

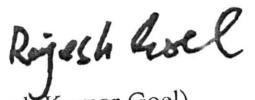
Eligible candidates shall be called for a Written Test in General Awareness and to ascertain the knowledge in Caretaking, Housekeeping and supervision of Office Building. Those who qualify in the Written Test will be called and to qualify in an interview.

Selected candidates will be appointed on probation for a period of two years in the first instance.

The Registry reserves the right to cancel/restrict/ enlarge/modify/alter the recruitment process, if needed, without issuing any notice.

No TA/DA will be payable to the candidate for appearing in the Written Test and Interview.

The application in a sealed cover indicating "APPLICATION FOR THE POST OF BUILDING SUPERVISOR" thereon and addressed to Registrar (Recruitment Cell), Supreme Court of India, Tilak Marg, New Delhi-110001 may be sent so as to reach him on or before 29.8.2020. Applications received after due date will not be entertained.


(Rajesh Kumar Goel)
Registrar(Recruitment Cell)

SUPREME COURT OF INDIA
APPLICATION FOR THE POST OF BUILDING SUPERVISOR

Affix recent passport
size photograph duly
self attested

1. Name of the applicant : _____
2. Father's Name : _____
3. Date of Birth : _____
4. Age as on 1.8.2020. : ____ Years ____ Months ____ Days
5. Permanent Address : _____

6. Correspondence Address: _____

7. Phone/Mobile No. : _____
8. E-mail address : _____
9. Educational Qualifications

S.No.	Examination	College/University	Year of passing

10. Details of Experience(in chronological order)

S. No	Name & address of the employer	Post held	Period				Job description in brief	Pay scale/salary drawn
			From	To	Total			
					Years	Months		

11. Certified that the information furnished above is true to the best of my knowledge & belief. If at any stage, any information is found to be false or incorrect, my application will be liable to be rejected.

Date :

Signature of candidate